

Date

Terms for borrowing computer equipment

We want to give all students equal conditions for their learning. The curriculum addresses modern technology as a tool for knowledge-seeking, communication, creativity and learning. To receive a modern education in today's society, digital support must be included, and therefore it is natural for every student to have access to their own computer.

In the light of the above, the School has developed the following terms for borrowing Computer Equipment.

1. The Student borrows the Computer Equipment from the School. The Computer Equipment shall be returned to the School immediately
 - At the end of the lending period,
 - If the Student is no longer enrolled as a student at the School,
 - If the School for further reasons needs to redispense the computer resources,
 - If the Student violates these terms
2. The Computer Equipment is intended for educational purposes as conducted at the School. The student is prohibited from selling, renting, lending, pawning, transferring or otherwise disposing of the Computer Equipment. The student agrees not to use the Computer Equipment in violation of applicable legislation and to comply with any rules the School publishes regarding the use of the Computer Equipment and digital services.
3. It is the responsibility of the student to handle the Computer Equipment with care and to store the Computer Equipment in a correct manner. This means that the student is obligated to ensure that the Computer Equipment is not damaged, lost or disappears in any other manner. The student is also prohibited from attaching stickers or decals or in any other way changing the appearance of the Computer Equipment. Markings, such as bar-codes with serial numbers or license numbers for software which the School has attached may not be destroyed or removed.
4. The Computer Equipment is covered by the School's student computer insurance (or other equivalent insurance). The deductible for the insurance is 1,000 SEK for a laptop and 500 SEK for a tablet. The insurance is limited and only covers physical damage to the Computer Equipment or loss of the Computer Equipment due to sudden and unforeseen extraneous events. It's appropriate that the student makes sure that their home insurance covers borrowed property, however this is not a requirement.

In the event of damage to, or loss of, the Computer Equipment as a result of an accident, the School can demand that the student or his/her guardian compensate the School for any repairs or the value of the Computer Equipment. If the Student is deemed to have been negligent or acted intentionally, the School could demand compensation for the full value of the Computer Equipment.

A student is deemed to have been negligent if the loss of the Computer Equipment occurs when the Computer Equipment was left unattended in a dressing room, cloak room, etc. A student is deemed to have been negligent if the damage to the Computer Equipment occurred when the student was using the Computer Equipment where there was a risk of damage from water, food or drinks.

In the event of the loss of the Computer Equipment, the School will cause a valuation of the Computer Equipment to be carried out according to applicable principles.

5. The student shall keep the Computer Equipment under surveillance to make sure that unauthorized personnel cannot gain access to the Computer Equipment. If the Student cannot keep the Computer Equipment under surveillance, it shall be stored securely in

agreement with the School. If the Student brings the Computer Equipment home, the Computer Equipment shall be stored securely in the home.

6. Upon returning the Computer Equipment, the Student is responsible for ensuring that the Computer Equipment is restored to the same condition as when lent to the Student, with the exception of any wear and tear from ordinary use.
7. The School has the right to access the Computer Equipment for inspection and control.

Information regarding the processing of personal data

1. The School will process students' and their guardians' personal data. The names and personal ID numbers of students and guardians will be processed for the purpose of maintaining an administrative list of which students have which Computer Equipment. The principal organizer of the School is the controller of personal data regarding the processing of this personal data.
2. Students and their guardians have the right to receive information regarding the processing of any personal data regarding them. Upon request or on its own initiative, the School will correct data it learns is inaccurate. The School complies with applicable privacy regulations when processing personal data. Students and their guardians have the right to contact the School for the purpose of receiving information regarding which personal data the School processes. This also includes the right to request a correction or that the School delete the data. The personal data will be stored until the School acknowledges the return of the Computer Equipment or until the Computer Equipment has been purchased by the student.

Receipt student/guardian regarding computer equipment

Guardians signature is required if the student is under the age of 18.

I/We have thoroughly read the terms and conversed about the terms regarding the computer equipment with our/my child. I/We understand that the borrowed computer equipment is intended for educational purposes as conducted at the School. I/We accept that this is a common matter for both the home and school. I/We understand and accept the terms stated above.

Date: _____

Guardian

Guardian

I have received the computer equipment specified below. I have been informed and accept the terms stated above.

Students name and class

Computer model (filled in by the school)

Students personal ID number

Serial number (filled in by the school)

Student signature

Undisclosed at (filled in by the school)

The computer equipment including peripheral equipment shall be returned by _____
at the latest. (filled in by the school)